



Highland Park Psychological Services

210 Skokie Valley Road Suite #12 | Highland Park | www.hpppsychservices.com | (847) 915- 6078

INSURANCE INFORMATION FORM

Patient Information:	Insured Information (if different from patient)		
Patient's Name: _____	Insured's Name: _____		
Patient's Date of Birth: _____	Insured's Date of Birth: _____		
Address: _____	Address: _____		
City, State Zip: _____	City, State Zip: _____		
Home Phone: _____	Home Phone: _____		
Cell Phone: _____	Cell Phone: _____		
Email: _____	Email: _____		
Other: _____	Insured Employer _____		
How would you like benefit information sent?	Mail:	E-mail:	Home Phone:
Where and to whom would you like billing information sent?			
Would you like to receive invoices on a monthly basis?	YES	NO	
If no, please specify what how often you would like to receive invoices?			
In order to save paper and postage, may we send monthly invoices to the e-mail you provided?		YES	NO
If not, is there another e-mail address we may send invoices?			
How do you prefer to pay your balances?			
Check _____ Cash _____ Zelle/Chase (billing@prpsych.com) _____ Credit Card*(3% additional charge) _____ HSA Account/Credit Card* _____			
*List Credit Card information below			

Insurance Company Information:		
Name Of Insurance Company and Plan: _____		
Insured's ID Number (Include Alpha Prefix): _____	Insured's Policy #: _____	
Credit Card: (Circle) Visa Mastercard AMEX		
Card # _____	Expiration Date: _____	Security Code (3 or 4 digits): _____
Please sign to authorize the following charges on this account: _____		



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Office Use Only:

Default Dx.: _____ Other: Testing? YES / NO _____

Yearly Deductible: \$ _____ Amount of deductible met so far: \$ _____

Co-pay for Outpatient Mental Health: \$ _____ Maximum visits per year: _____

Authorization required? _____ Number to call for pre-authorization: _____